Panopto - How to link to Recordings from Blackboard

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There are four ways to direct students to videos in Panopto, and each has its own advantages and disadvantages.

- **Method 1: Direct students to the Panopto Tool**
- **Method 2: Use the Panopto Video Link**
- **Method 3: Link to a video using a hyperlink within a content item**
- **Method 4: Embed Panopto content in a Content Item**

**Note:** you must have already set up your class to use Panopto, and created a recording or had a video uploaded to your site, before using any of these methods.

**Panopto: How to link to Recordings from Blackboard**

**Method 1: Direct students to the Panopto Tool**

1. Open the course in Blackboard and click the **Tools** menu in the left menu.
2. Find the Panopto Content tool and click on the **link**. A new window will open showing all the videos in your folder including any subfolders.
3. Click on **Order** in the left menu. Then drag the grey bars to reorder the videos. When they are reordered, click the **X** in the upper right to close the window.

**Note:** If a mistake is made, it cannot be undone. There is no cancel or undo. The videos will have to be moved again.

**Method 2: Use the Panopto Video Link**

1. In Blackboard, click **Content**, then navigate to the content area where you'd like to add a link to a Panopto recording.
2. Choose **Tools**, then choose **Panopto Video Link**.
3. From the **Folder** dropdown list named "Select Folder," choose the folder where the video resides. Under the **Lecture** dropdown, select the desired video. Add a name for the link that will appear in the content area in the "Title" box as well as a description in the "Description" area. Click **Submit**.
   a. **Note:** Blackboard currently does not recognize subfolders when using the Panopto Video Link tool. If you need assistance to work around this, please **contact Academic Services**.
4. Now you have a link to the Panopto video. Clicking on the title of the video will launch the Panopto viewer and play the video. Clicking on the downward arrow next to the title allows you to edit the item and use the other tools available with content items (such as Adaptive Release, etc.).

**Method 3: Link to a Panopto Video using a hyperlink within a content item.**

This method works well to create content-rich items with the link to the video (i.e. including other pictures or descriptions of the video) or as part of another piece of content you've created. It also has the advantage of being in the same space as other related content and the ability to apply regular content tools such as Adaptive Release.

1. Open the **Panopto Content tool**, which will open another window. Click on the desired video, which will open in another window and begin to play.
2. From this new window, highlight the entire URL and copy the link by using Ctrl-C or by right clicking and choosing Copy.
3. Create the content item or find an existing content item in which to add the Panopto video link.
4. Insert text to become the link. Highlight this text and click the **Insert/Edit** button in the toolbar.
5. A new window will open. Paste the copied URL (from Step 2) into the "Link Path" box and change the "Target" to "Open in New Window." Click **Insert**.
6. Click **Submit** on the content item to save the changes.

**Method 4: Embed Panopto content into a content item**

This method is relatively simple. Its main advantage is that it embeds the video directly in the content item, so students can view it directly from Blackboard.

1. Create a new content item or find an existing content item in which to embed a Panopto video.
2. Place the cursor where you'd like to embed the video, then click **Mashups** in the toolbar and choose **Panopto Video**.
3. A new window will open. Choose your class folder from the dropdown, then select as many Panopto videos as you want to embed by clicking the checkboxes. Click **Insert Videos**.
4. A yellow box will appear in the content item which is the video. While it can be resized, resizing will likely distort the video images, so it's best to leave it at its default. Click **Submit** to save.