Grading - Can't see Grade Roster

**Background**

<table>
<thead>
<tr>
<th>Instructor Schedule</th>
<th>Curriculum Management-&gt;Instructor/Advisor Information-&gt;Instructor Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Roster</td>
<td>Curriculum Management-&gt;Class Roster-&gt;Class Roster</td>
</tr>
<tr>
<td>Grade Roster</td>
<td>Curriculum Management-&gt;Grading-&gt;Grade Roster</td>
</tr>
<tr>
<td>Maintain Schedule of Classes</td>
<td>Curriculum Management-&gt;Schedule of Classes-&gt;Maintain Schedule of Classes</td>
</tr>
<tr>
<td>Enrollment Summary</td>
<td>Records and Enrollment-&gt;Enrollment Summaries-&gt;Enrollment Summary</td>
</tr>
</tbody>
</table>

**Issue/Problem**

- This is distinct from not being able to see the class. (Grading - Can't see Class)

**Solution**

- If it is for sure a grade roster problem, be sure they're clicking the grade roster icon ()){\textsuperscript{[image]}} to the left of the course, and NOT the tabs at the top.

The following screenshot should provide clarification.

![Screenshot of grade roster icon](image)

- If they do not see the icon, check the grade roster to be sure it is generated.

The Grade Roster Type tab will list the generated rosters (a mid-term and/or final roster).

![Grade Roster Type](image)

- If the grade roster is missing, there are a couple things to keep in mind:
  
  Grade rosters are generated ~2 weeks prior to grades being due. They are not always available. Graduate level courses do not require mid-term grades, so there will not be a midterm grade roster. If the grade roster has not been generated, and the above considerations do not apply, send a request to Enterprise.Systems@wsu.edu with the course information.
Related Articles

Grading - Can't see Class

Grading - Adding Instructor to Instructor/Advisor Table