

# Grading - Can't see Grade Roster


## Background

<b>Instructor Schedule</b>	Curriculum Management->Instructor/Advisor Information-> <b>Instructor Schedule</b>
<b>Class Roster</b>	Curriculum Management->Class Roster-> <b>Class Roster</b>
<b>Grade Roster</b>	Curriculum Management->Grading-> <b>Grade Roster</b>
<b>Maintain Schedule of Classes</b>	Curriculum Management->Schedule of Classes-> <b>Maintain Schedule of Classes</b>
<b>Enrollment Summary</b>	Records and Enrollment->Enrollment Summaries-> <b>Enrollment Summary</b>

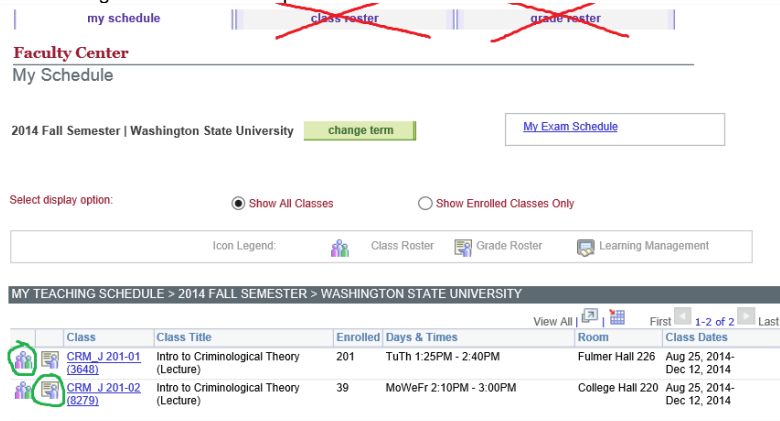
## Issue/Problem

- This is distinct from not being able to see the class, ([Grading - Can't see Class](#))

## Solution

- If it is for sure a grade roster problem, be sure they're **clicking the grade roster icon** (  ) to the left of the course, and NOT the tabs at the top.

The following screenshot should provide clarification.



- If they do not see the icon, check the **grade roster** to be sure it is generated.

The Grade Roster Type tab will list the generated rosters (a mid-term and/or final roster).

Grade Roster Type
Grade Roster

Course ID:	102546	Math for Business & Econ	Offer Nbr:	2	Washington State University
Catalog:	MATH 201		Class Section:	01	2015 Spr
<input type="checkbox"/> Use Blind Grading			Class Nbr:	1895	Regular Academic Session

	Grade Roster Type	Description	Approval Status	Approval Date	Final Roster Grading Status	Partial Post	
1	Mid-Term Grade	Mid-Term Grade	Approved	03/05/2015		<input type="checkbox"/>	
2	Final Grade	Final Grade	Approved	05/11/2015	Ready to Post	<input type="checkbox"/>	Post

Save
Return to Search
Previous in List
Next in List
Notify
Refresh

Grade Roster Type | [Grade Roster](#)

- If the grade roster is missing, there are a couple things to keep in mind:

Grade rosters are generated ~2 weeks prior to grades being due.

They are not always available. Graduate level courses do not require mid-term grades, so there will not be a midterm grade roster.

If the grade roster has not been generated, and the above considerations do not apply, send a request to [Enterprise.Systems@wsu.edu](mailto:Enterprise.Systems@wsu.edu) with the course information.

**Related Articles**

[Grading - Can't see Class](#)

[Grading - Adding Instructor to Instructor/Advisor Table](#)