How to Publish a Canvas Course for Student View

**Issue:**
I am looking to publish my Canvas course for student view. How do Canvas dates relate to this function?

*Note:* Global Courses are automatically published the Friday before the semester begins. Global Course questions can be sent to online.registrar@wsu.edu.

**Solution:**
Published courses are available three days before the start of the term, and one month after the last day of finals week.

In order for students to view the Canvas course, the course needs to be published and within the date range of "Start" and "End" dates as set in your Canvas course Settings.

For Fall 2021, Canvas course dates can be edited by the instructor.

**Step 1 - Publishing a Course**

Navigate to the course you would like to publish.

In the sidebar click the "Publish" button. Please review the steps below as well, as the course dates may also need to be adjusted.
Step 2 - Start and End Dates

1. Course dates can be changed by navigating to Settings > Course Details > Participation. Select “Course” from the drop down list.
2. After entering new dates for course availability be sure to save the page.
   a. Please note - if you are looking to extend course access to allow a student to finish an "incomplete", please contact crimsontaccesdesk@wsu.edu. We will assist in restricting course access to only the students working on their incomplete grade.
3. Please ensure both “Restrict students from viewing this course before start date” and “Restrict students from viewing course after course end date” are checked.
   a. By default “Restrict students from viewing this course before start date” will be checked.
4. Instructors with multiple sections can also set different dates at the class section level.
5. Once the course is published, **and** the current date falls within the date range, the course can be viewed by students.
Beyond Fall 2021 the Canvas project team is working to feed course end dates from myWSU, leaving the start date open-ended. This functionality will allow instructors to publish the course at the time of their choice without adjusting course dates in Canvas. For courses that may need to extend past the standard course end date, functionality will be added into myWSU to allow for the extension of a course.