1. Students with Disabilities

The Graduate School is committed to providing equal opportunity in its services, programs, and employment for individuals with disabilities. Reasonable accommodations are available for students with a documented disability. Students are responsible for initiating requests for reasonable accommodations and services that they need.

a. Requesting Reasonable Accommodations

Graduate students with identified disabilities should contact the Access Center before the semester that they plan to attend and initiate the accommodations process. Accommodations are unique for each individual and some require a significant amount of time to prepare for, so it is essential that students notify the Access Center as far in advance as possible. Students with a disability that is identified during the semester should contact the Access Center as soon as possible to arrange for an appointment and a review of their documentation by an Access advisor. All accommodations must be approved through the Access Center located on each campus. Contact information for the Access Center at each campus can be found at the following websites:

- Pullman: http://accesscenter.wsu.edu/
- Spokane: https://spokane.wsu.edu/studentaffairs/access-resources/
- Tri-Cities: http://www.tricity.wsu.edu/disability/
- Vancouver: http://studentaffairs.vancouver.wsu.edu/access-center/

Students not on one of these campuses should contact the Access Center in Pullman for more information.

All students requesting reasonable accommodation must meet with the instructor prior to or during the first week of the course to review all proposed accommodations in relation to course content and requirements. Exceptions to this timeframe will be granted only upon a showing of good cause.

b. Working with the Access Centers

The process for working with the Access Center is as follows:

- Submit documentation of disability online to the Access Center on your campus; if you have questions about what type of documentation is needed, please call to speak with an Access advisor.
- Schedule an appointment with the Access advisor following the submission and review of your documentation to determine appropriate accommodations.
- Promptly notify the Access Center of any problems in receiving the agreed-upon accommodations.
- Stop by at least once each semester to keep your registration with the Access Center and your accommodations current.