# Zoom - What Types of Zoom Licensing does WSU have, and How do I get It?

#### Issue:

I would like to know what type of Zoom licensing WSU currently has, and where I can request special licensing

#### Solution:

### Student, Faculty, and Staff

- · All active/current Students, Faculty, and Staff have the following licensing, once they have signed in to their WSU Zoom account
  - Business user license with a participant capacity of 300 in Meetings
  - Cloud recording is not currently available for Undergraduate Students.

## **Special Licensing**

- First, please research whether you will actually need special licensing for your event. Meetings and Webinars have a few distinct features which set them apart.
- WSU has a pool of special licenses, which are currently available at no charge upon request.

Please note, that these licenses are available on a first-come first-serve basis.

- Large Meeting 500 (Host meetings with up to 500 participants, instead of the default maximum of 300 participants)
- Webinar 500, and 1000
- Zoom Rooms Annual Price is \$380.10+Tax
- o Concurrent Plus (host up to 20 simultaneous meetings, instead of the default maximum of 2 simultaneous meetings)
- o Zoom Events 500, and 1000
- Translated Captions
- Requests can be placed by using the following Request Form: https://itsforms.wsu.edu/Zoom/FeatureRequestForm.aspx
- Departments, or Colleges, can purchase an annual special license, which would be exclusively available for their department or college.

Costs can be found in the following article: Webinar License Cost

## Audio Plan (Phone Dial-In for Meetings)

- WSU does not have an Audio Plan, or a Toll-Free call-in number for WSU Meetings and Webinars. From campus phones, Phone calls into meetings will be long-distance.
  - Instead, either use the Zoom Mobile Application on your smartphone, or call in audio-only from the Zoom Desktop Application.
- Canvas Syllabus Sandbox Space
- Email How to Add, Manage, and Remove Delegates in Outlook for Mac
- Mail Merge for Outlook for Mac using a Shared Mailbox
- Zoom Videoconference Room System Support Contacts
- Panopto cuts off the Instructor's lecture recording or cannot record